



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 633D AIR BASE WING
JOINT BASE LANGLEY-EUSTIS VA**

24 July 2025

Colonel Stephen G. Anderson, USAF
Commander
633 ABW/CC
125 Mabry Ave
Langley AFB VA 23665

Ms. Christiane Jacobs
Managing Director
Association of Military Banks of America
2300 Wilson Blvd, Suite 700 #1042
Arlington VA 22201

Dear Ms. Jacobs

Langley Air Force Base currently does not have an operating banking institution on the installation, and Fort Eustis's current on-base financial institution will be ceasing operations no later than 30 September 2025. Due to these circumstances, we are interested in soliciting other financial institutions in the area to provide similar services to the base populace. Langley offers ATM and Eustis offers a stand-alone building with a drive-through and ATM on site. The Department of the Air Force Comptroller will grant final approval after an evaluation of the proposals received. All financial institutions on Department of Defense (DoD) military installations must follow the policies outlined in the DoD Financial Management Regulation (FMR), Volume 12, Chapter 33, and the DoD Instruction 1000.11. The DoD FMR is available at https://comptroller.defense.gov/Portals/45/documents/fmr/current/12/12_33.pdf.

The financial institution selected will be expected to be a Treasury-designated deposit and accept Treasury General Account (TGA) deposits consisting of cash and checks. A federal insurance corporation must ensure the selected financial institution. Additionally, the selected financial institution should consider providing personal check cashing services to DoD identification card (ID) holders.

The attached questionnaire is provided to assist in the evaluation process. The review of proposals will include areas such as: (1) total services offered, (2) service charges, (3) loan rates, (4) interest paid on various types of savings, (5) demonstrated financial capability, and (6) service awards the financial institution has received.

Please distribute this solicitation to member banks of the Association of Military Banks of America that meet the TGA criteria for their consideration in becoming our new on-base financial institution. Any interested institution can contact my POC for further information or submit a written proposal, including a completed questionnaire (attached), to the following address 30 days following this initiation:

633d Comptroller Squadron
Banking Liaison Officer
45 Nealy Ave, Suite 236
Langley AFB VA 23665

If you have any questions, my POC is Ms. Leah Tisdale at DSN 574-2273, Commercial (757) 764-2273, or leah.tisdale@us.af.mil.

Sincerely

STEPHEN G. ANDERSON, Colonel, USAF
Commander

Attachment:
Financial Institution Solicitation Questionnaire