



**DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, U.S. ARMY GARRISON ALASKA  
1046 MARKS ROAD #6000  
FORT WAINWRIGHT, ALASKA 99703-6000**

**APR 11 2023**

Office of the Commander

Association of Military Banks of America  
1120 Connecticut Avenue, NW  
Suite 600  
Washington, DC 20036

Dear AMBA,

As Garrison Commander, United States Army Garrison Alaska, I am seeking a financial institution to provide ATMs to the community on Fort Wainwright, Alaska. Our Installation is comprised of Soldiers, Family members and civilian personnel, representing a population that exceeds 27,629. Each segment of this diverse demographic mix has individual financial needs. The Department of the Army (Financial Management & Comptroller) will grant final approval based upon my staff's evaluation of the proposals received and my final recommendation. If selected, your financial institution will be entering into a lease and operating agreement with the Government and must adhere to the policies outlined in the DoD Financial Management Regulation (FMR) Volume 12, Chapter 33. Recommend this guidance be reviewed prior to submission of a proposal. The DoD FMR is located at [http://comptroller.defense.gov/Portals/45/documents/fmr/current/12/12\\_33.pdf](http://comptroller.defense.gov/Portals/45/documents/fmr/current/12/12_33.pdf).

The Army's decision will be based on which financial institution offers the best overall value to the Government. The attached spreadsheet will assist your organization in providing the Army with your institution's information. The criteria from all interested financial institutions will be evaluated using this criteria and a decision will be rendered. Specific items to be addressed in your proposal should, at a minimum, include: general operational information regarding ATMS, i.e., fee structures, frequency of servicing the ATMs, timeline to install the ATM(s), ability to install standalone ATM(s), and how many you would be willing/able to install (we are looking for one-three (1-3) ATMs initially), and an interest in partnering with the Installation Commander to setup ATM(s) in pre-determined existing facilities. Army Garrison Fort Wainwright will provide, if needed, a preliminary meeting with all interested parties to discuss in more detail, the requirement of installing ATM(s) on the installation. The selected financial institution must execute an Operating Agreement with the Installation. Appendix (C) of the DoD FMR Volume 12 Chapter 33 contains a sample operating agreement.


The Installation is interested in establishing one-three (1-3) ATMs (to be located within current buildings on the installation). These ATM(s) would be in addition to the four (4) currently in place by our approved Credit Union.

I would appreciate receiving notice of your intent to submit a proposal not later than May 15, 2023. The final written proposals should be forwarded to the following email and mailing address: [Cynthia.a.blum.civ@army.mil](mailto:Cynthia.a.blum.civ@army.mil)

Office of the Garrison Commander  
ATTN: Cynthia A. Blum  
1046 Marks Road  
Fort Wainwright, AK 99703

Additionally, should you have any questions, please direct your inquiries to Ms. Cynthia A. Blum, at 907-353-7633.

Sincerely,



Nathan S. Surrey  
Colonel, US Army  
Commanding

Enclosure

