



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS, 10TH AIR BASE WING  
USAF ACADEMY COLORADO

Colonel Christopher J. Leonard, USAF  
Commander  
10th Air Base Wing  
USAF Academy, CO 80840

Mrs. Christiane Jacobs  
Executive Assistant Association of Military Banks of America  
2300 Wilson Blvd, Suite 700, #1042  
Arlington, VA 22201

Dear Mrs. Jacobs

The United States Air Force Academy currently has an on-base bank, but Armed Forces Bank decided to cease operations on 11 July 2023. In light of this, we are interested in soliciting other banks in the area to provide similar services to the base populace. The location available is a stand-alone building with a drive-through and ATM on site. The Department of the Air Force Comptroller will grant final approval based on the evaluation of the proposals received. All financial institutions on Department of Defense (DoD) military installations must follow the policies outlined in the DoD Financial Management Regulation (FMR), Volume 5, Chapter 34 and DoD Instruction 1000.11. The DoD FMR is available at [https://comptroller.defense.gov/Portals/45/documents/fmr/Volume\\_05.pdf](https://comptroller.defense.gov/Portals/45/documents/fmr/Volume_05.pdf). The DoD Instruction is available at <https://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodi/100011p.pdf?ver=2018-05-17-073951-517>.

The financial institution selected will be expected to be a Treasury-designated deposit and accept Treasury General Account (TGA) deposits consisting of cash and checks. A federal insurance corporation must insure the selected financial institution. Additionally, the selected financial institution should be willing to consider providing personal check cashing services to DoD identification card (ID) holders.

The attached questionnaire is provided to assist in the evaluation process. The review of proposals will include areas such as: (1) total services offered, (1) service charges, (3) loan rates, (4) interest paid on various types of savings, (5) demonstrated financial capability, and (6) service awards the financial institution has received.

Please distribute this solicitation to member banks of the Association of Military Banks of America that meet the TGA criteria for their information and consideration in becoming our new bank. Any interested bank can contact my POC for further information or submit a written proposal, including a completed questionnaire (attached), to the following address 30 days following this initiation.

HQ USAFA/FM  
2304 Cadet Drive, Suite 2200  
USAF Academy, CO 80840

If you have any questions, my POC is SMSgt Mary Anne Chambers at DSN 333-3161, Commercial (719) 333-3161, or [Mary\\_Anne.Chambers@us.af.mil](mailto:Mary_Anne.Chambers@us.af.mil).

CHRISTOPHER J. LEONARD, Colonel, USAF  
Commander