



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON FORT GREELY  
P. O. BOX 31269  
FORT GREELY ALASKA 99731-1269

AMIM-AKG-GZA

21 July 2021

Association of Military Banks of America  
1120 Connecticut Ave NW, Suite 600  
Washington, DC 20036

Dear Mrs. Jacobs:

United States Army Garrison Fort Greely is soliciting local area banks for interest in installing and maintaining an ATM presence at our location. I will grant final approval based on evaluation of the proposals received. All financial institutions on Department of Defense (DoD) military installations must follow the policies outlined in the DoD Financial Management Regulation (FMR) Volume 12, Chapter 33. Recommend this guidance be reviewed prior to submission of a proposal. The DoD FMR is located at [https://comptroller.defense.gov/Portals/45/documents/fmr/Volume\\_12.pdf](https://comptroller.defense.gov/Portals/45/documents/fmr/Volume_12.pdf).

The financial institution selected will be expected to be insured by the Federal Deposit Insurance Corporation or by another insurance organization specifically qualified by the Secretary of the Treasury.

Space for banking operations will be provided by the Directorate of Family and Morale, Welfare and Recreation (FMWR). The selected financial institution must be willing to enter into agreement with FMWR for the purposes of space utilization. Hours of operation will be dependent on the type of machine the financial institution chooses to utilize – either indoor or outdoor and the hours of operations of the facility.

I would appreciate receiving notice of your intent to submit a proposal by 23 August 2021. The final written proposals should be forwarded to the address below including the following information and must be submitted by 10 September 2021 using the attached Solicitation Questionnaire.

- (1) Total services offered
- (2) Service fees/charges
- (3) Extent of logistical support required

Management Support Office  
Attn: Diarra Morris (Bank Liaison Officer)  
PO Box 31269  
Fort Greely, AK 99731

Additionally, should you have any questions, please direct your inquiries to Ms. Diarra Morris, at (907) 873-7327, [diarra.n.morris.civ@mail.mil](mailto:diarra.n.morris.civ@mail.mil).

Sincerely,

A handwritten signature in black ink that reads "Joey Orr". The signature is written in a cursive style with a large, stylized "O" at the end.

Joey Orr  
Lieutenant Colonel, U.S. Army  
Garrison Commander

Enclosure

**II FINANCIAL SERVICES (FI) QUESTIONNAIRE**

1 NAME AND ADDRESS OF FINANCIAL INSTITUTION:

2 DESCRIBE YOUR FUNDS GUARANTEE POLICY:

3 DATE YOUR FI WOULD BE ABLE TO BEGIN OPERATIONS:

4 SOCIETY for WORLDWIDE INTERBANK FINANCIAL TELECOMMUNICATIONS (SWIFT) CAPABILITIES/CODE:

5 DESCRIBE YOUR ATM CAPABILITIES TO INCLUDE:

FEE STRUCTURE

NUMBER OF ATMs YOU PLAN TO INSTALL

TIMELINE TO INSTALL ATMs

FREQUENCY OF SERVICING

LIST OF LOCAL, REGIONAL AND NATIONAL NETWORKS ATM IS LINKED TO CIRRUS, AAFN, PLUS, ETC

VISA/MASTERCARD/AMERICAN EXPRESS CAPABILITIES

ABILITY TO INSTALL STANDALONE ATMs IN OTHER PARTS OF THE BASE

SERVICES PROVIDED BY ATM (CASH DISPENSE, DEPOSITS, ETCO

6 WILL YOU BE ABLE TO MODIFY YOUR FIELD OF MEMBERSHIP?

7 THE ARMY MAY SEEK TO WITHDRAW LARGE VOLUMES OF U.S. DOLLARS FROM THE ESTABLISHED FI.  
DESCRIBE YOUR ABILITIES, PROCEDURES, AND FEES FOR THIS SERVICE:

8 PLEASE PROVIDE A COPY OF YOUR LATEST PUBLISHED FINANCIAL STATEMENT.

9 DESCRIBE YOUR OVERDRAFT / NSF POLICY (FEES, INTEREST RATES, ETC.):

10 DESCRIBE YOUR FINANCIAL EDUCATION AND TRAINING PROGRAMS OR CAPABILITIES:

Solicitation Questionnaire  
Financial Institution on Department of Army Installation

II	FINANCIAL SERVICES	SERVICE PROVIDED		FEE CHARGED	COMMENTS
		ANSWER	YES / NO	USD	
	<b><u>Account Services</u></b>				
	1 Minimum cost/Minimum activity accounts				
	2 Regular checking accounts				
	3 Interest bearing checking accounts				
	4 Special checking accounts				
	5 Savings accounts				
	6 Certificates of deposit				
	<b><u>Customer Services</u></b>				
	1 Check books				
	2 Stop payment charge				
	3 Overdraft Programs				
	4 Cashing of U.S. personal checks for account holders				
	5 Cashing of account holder checks for non account holders				
	6 Cashing of U.S. Treasury checks for non account holders				
	7 Sale of Money Orders				
	8 Cashing of Money Orders				
	9 Sale of Cashier's Checks				
	10 Cashing of Cashier's Checks				
	11 Sale of Traveler's Checks				
	12 Cashing of Traveler's Checks				
	13 Notary service				
	14 Foreign currency conversion (for example, USD to IQD)				
	<b><u>Electronic Commerce</u></b>				
	1 Visa/Master Debit Card Issuance				
	2 Visa/Master Credit Card Issuance				
	3 Cash advance from Visa/MasterCard				
	4 Prepaid Gift Cards				
	<b><u>Loan Services</u></b>				
	1 Personal				
	2 Collateral				
	3 Auto				
	New				
	Used				
	4 Real Estate				
	5 Refinances				
	6 Home Equity				
	Loans				
	Lines of Credit				
	7 Boat				
	8 Emergency/Short Term Loan Program				
	9 Other (Specify)				
	<b><u>Electronic Funds Transfer (wires, ACH, etc.)</u></b>				
	1 Wires				
	2 ACH				
	3 EFT				
	4 SWIFT				
	<i>Print Name and Title, Bank Official</i>				
	<i>Signature</i>				
		<i>Phone Number</i>			<i>Email</i>
		<i>Date</i>			