



**DEPARTMENT OF THE AIR FORCE
AIR FORCE RESERVE COMMAND**

8 December 2016

Colonel David P. Garfield
Commander
482d Fighter Wing
29050 Coral Sea Blvd.
Homestead ARB FL 33039

Mrs. Christiane Jacobs
Executive Assistant
Association of Military Banks of America
70 Main Street, suite 33
Warrenton VA 20186

Dear Mrs. Jacobs

Homestead Air Reserve Base Florida is soliciting local area banks for interest in installing and maintaining an ATM presence at our location. The Department of the Air Force Comptroller will grant final approval based on evaluation of the proposals received. All financial institutions on Department of Defense (DoD) military installations must follow the policies outlined in the DoD Financial Management Regulation (FMR), Volume 12, Chapter 33 and DoD Instruction 1000.1.1. These references are available on-line at: <http://www.dtic.mil/whs/directives>

The financial institution selected will be expected to be insured by the Federal Deposit Insurance Corporation or by another insurance organization specifically qualified by the Secretary of the Treasury.

Space for banking operations will be provided by the Army Air Force Exchange Service (AAFES) and the 482d Fighter Wing (482 FW). The selected financial institution must be willing to enter into agreement(s) with AAFES and 482 FW separately for the purposes of space utilization. Hours of operation will be dependent on the type of machine the financial institution chooses to utilize - either indoor or outdoor and the hours of operations of the facility.

Please distribute this solicitation to member banks of the Association of Military Banks of America that meets the criteria for their information for ATM services.

The review of proposals will include the following information and must be submitted by 12 January 2017 using the attached ATM Solicitation Questionnaire.

- (1) Total services offered
- (2) Service fees/charges
- (3) Extent of logistical support required

Written proposals and any questions should be directed to my point of contact, Mr. Michael Young, (786) 415-7017/michael.young.76@us.af.mil, 29050 Coral Sea Blvd, Homestead ARB, FL 33039.

Sincerely

A handwritten signature in black ink, appearing to read 'D. P. Garfield', with a stylized flourish at the end.

DAVID P. GARFIELD, Colonel, USAF

Attachment: Questionnaire for Proposal

cc:

Mr. Michael Windsor, AF Banking Manager
Col. Alan Teauseau, 482 MSG/CC
Mr. Michael Young, 482 FW/FM
Ms. Alice Fields, 482 FSS/FSV

QUESTIONNAIRE FOR PROPOSED BRANCH OPERATIONS AT HOMESTEAD ARB, FL

1. Financial Institution:

2. Address:

3. Proposed ATM Service:

PROPOSED SERVICES	TO BE OFFERED	CHARGES ASSOCIATED (IF APPLICABLE)
A. ATM provided (specify model type)		
B. Number and location of machines		
C. Surcharge for non-customers (specify amount)		
D. List of local, regional and national networks ATM is linked to (Cirrus, AAFN, Plus, etc.)		
E. Services provided by ATM (cash dispense, deposits, etc.)		

Signed: _____ Date: _____

Printed Name: _____

Position or Job Title: _____